

Agenda

Licensing Committee Meeting

Date: Tuesday, 11 February 2025

Time 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, ME10 3HT

Membership:

Councillors Derek Carnell (Chair), Roger Clark, Simon Clark, Alex Eyre, Carole Jackson, Mark Last, Rich Lehmann, Ben J Martin, Lee-Anne Moore, Tara Noe, Tom Nundy, Chris Palmer, Richard Palmer, Paul Stephen and Tony Winckless (Vice-Chair).

Quorum = 5

Pages

Recording and Privacy Notice

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1. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building and procedures are advised that:

- (a) The fire alarm is a continuous loud ringing. In the event that a fire drill is planned during the meeting, the Chair will advise of this.
- (b) Exit routes from the chamber are located on each side of the room, one directly to a fire escape, the other to the stairs opposite the lifts.
- (c) In the event of the alarm sounding, leave the building via the nearest safe exit and gather at the assembly point on the far side of

the car park. Do not leave the assembly point or re-enter the building until advised to do so. Do not use the lifts.

- (d) Anyone unable to use the stairs should make themselves known during this agenda item.

2. Apologies for Absence

3. Minutes

To approve the [Minutes](#) of the Meeting held on 24 June 2024 (Minute Nos. 61 - 66) as a correct record.

To accept the Minutes of the following Licensing Sub-Committees:

[27 November 2024 \(Minute Nos. 390 – 394\)](#)

[18 December 2024 \(Minute Nos. 518 – 522\)](#)

4. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIs) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

5. Public Session

The Council operates a scheme of public speaking at meetings of the Licensing Committee. Requests to speak at the meeting must be registered by Democratic Services by noon on Friday 7 February 2025 and must be related to an item on the Agenda. Each speaker has a maximum of three minutes to speak.

6. Hackney Carriage and Private Hire Licensing Policy 2025 - 2030 5 - 146

7. Annual Licensing Update Report 147 - 156

Issued on Monday, 3 February 2025

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**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**